

Greater Minneapolis St. Paul Basset Hound Club
November 16, 2019 meeting
Gorman's Restaurant, Lake Elmo, MN

Board Members in attendance: Robin O'Rourke (Vice President), Melissa Jokela (Treasurer), Lisa Ritchie (Secretary), Eva Kotilinek (Director), Dan Hatchell (Director), Kathi Janovsky (Director); Board Members Absent: Vicki Russell (President); Club members in attendance: Mary Voss, Stephanie Voss, Candy Sartell, Nancy Klenke, Mary Ferreter, Perry Ritchie, Alex Jokela, Donny Janovsky, Barb Sorensen, Marilyn Kraushar; Guests: Rita Danielson

Meeting called to order 11:19 AM

Reading of the October 20, 2019 meeting minutes with no objections or corrections.

President's report: none at this time

Treasurer's report (Melissa Jokela) - please refer to the included documentation entitled: *Account Balances, Cash Flow, Profit and Loss, and Balance Sheet* all dated January 1, 2019 through November 15, 2019

Report of Committees: please see committees discussion under new business

Old business

- Next meeting - tentatively scheduled for Saturday, January 25, 2020. It will be held at AllBreed Obedience School in Woodbury, MN. Vicki Russell is in the process of setting this up. We plan on having a "Chilli feed" where members will bring dishes to share. The suggestion was made to have a Valentine Photo event with people purchasing a photo for \$5 of their dog in a holiday setting. Steph Voss has offered to be the photographer. Marilyn Kraushar will supply the props for the photos. Members will bring their dremels with and offer nail cutting at a nominal fee. Candy Sartell will be the hospitality contact.
- Insurance - needing some clarification regarding the insurance to determine how many events are covered and if there are any stipulations to the insurance that we need to be aware of. What does the insurance cover?
- FEIN and 501c3 - Vicki is currently working on getting the FEIN. Once that has been obtained Robin can go forward with obtaining the 501c3 for the club. Barb Sorensen has located some documents in her basement and will see if the information we need is included. This paperwork will be transferred to Lisa Ritchie.
- 2020 Rochester Kennel Club supported entry and obedience/rally trials - Lisa will help Vicki to determine the process and costs associated with these to assist with budgeting and completing the tasks.

- 2020 Nationals Specialty - we need to set up a timeline of what is due and when. What are our obligations? Can we have a "Chili feed" or do we need to order food for hospitality through the event center? This will be communicated with the committee chairs to make sure we are all working together to make the Specialty a success.
- Fundraising - discussed with the members at large that everyone has been requested to determine one event where the club can participate to raise funds. Ideas include: bake sales, raffles, nail cutting clinics, selling bandanas, etc. Once the 501c3 is attained this will help a great deal. Eva working on an online auction featuring a puppy play gym. She will work with Melissa to get onto the website. Other suggestions are welcome!

New business

Committees - it is to our advantage to set up committees to make sure we have participation and coverage. Following are the committees determined to be beneficial including the volunteer willing to head it up and/or assist. These committees will work in cooperation with the others as well as all club members.

- Hospitality - Candy Sartell
- Website/PR - Melissa Jokela & Lisa Ritchie
- Photographer - Stephanie Voss
- Financials/Records - Robin O'Rourke & Lisa Ritchie
- Events - Vicki Russell & Lisa Ritchie
- Fundraising - Vicki Russell
- Awards - Eva Kotilinek
- Specialty - Robin O'Rourke & Eva Kotilinek
- Grounds - Perry Ritchie
- Rescue Liaison - Kathi Janovsky
- 2020 Nationals Specialty Raffle - Barb Sorensen (will be asking Dee Klagstaad as well)

Committee descriptions and responsibilities will be clarified in the future.

All club members who have Facebook are asked to make an effort to share posts from the club FB page. We need to work on increasing the club's presence.

Discussion on how to reach the people in rescue to have them become involved in the club. This will be ongoing.

No other new business

Meeting adjourned at 12:14 PM

Account Balances

Greater Minneapolis St. Paul Basset Hound Club

Date Range: Jan 01, 2019 to Nov 15, 2019



ACCOUNT	STARTING BALANCE	DEBIT	CREDIT	NET MOVEMENT	ENDING BALANCE
Assets					
Checking Account	\$1,553.56	\$918.56	\$1,004.16	-\$85.60	\$1,467.96
GMSPBHC Paypal	\$223.00	\$180.16	\$123.00	\$57.16	\$280.16
Total Assets	\$1,776.56	\$1,098.72	\$1,127.16	-\$28.44	\$1,748.12
Liabilities					
Total Liabilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equity					
Total Equity	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Income					
Program Income – Membership Dues		\$0.00	\$325.16	\$325.16	
Specialty Income		\$0.00	\$773.56	\$773.56	
Total Income		\$0.00	\$1,098.72	\$1,098.72	
Expenses					
Accounting Fees		\$2.00	\$0.00	\$2.00	
BHCA Dues		\$116.00	\$0.00	\$116.00	
Purchases – Parts & Materials		\$44.29	\$0.00	\$44.29	

Expenses			
Show and Exhibitor Fees	\$513.41	\$0.00	\$513.41
Specialty Prizes	\$426.46	\$0.00	\$426.46
Uncategorized Expense	\$25.00	\$0.00	\$25.00
Total Expenses	\$1,127.16	\$0.00	\$1,127.16
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Total for all accounts	\$2,225.88	\$2,225.88	

Balance Sheet

Greater Minneapolis St. Paul Basset Hound Club

As of Nov 15, 2019



ACCOUNTS	Nov 15, 2019
Assets	
Cash and Bank	
Checking Account	\$1,467.96
GMSPBHC Paypal	\$280.16
Total Cash and Bank	\$1,748.12
Other Current Assets	
Total Other Current Assets	\$0.00
Long-term Assets	
Total Long-term Assets	\$0.00
Total Assets	\$1,748.12
Liabilities	
Current Liabilities	
Total Current Liabilities	\$0.00
Long-term Liabilities	
Total Long-term Liabilities	\$0.00
Total Liabilities	\$0.00

Equity	
Retained Earnings	
Profit for all prior years	\$1,776.56
Profit between Jan 1, 2019 and Nov 15, 2019	-\$28.44
Total Retained Earnings	\$1,748.12
Total Equity	\$1,748.12

Cash Flow

Greater Minneapolis St. Paul Basset Hound Club

Date Range: Jan 01, 2019 to Nov 15, 2019



Jan 01, 2019
to Nov 15, 2019

CASH INFLOW AND OUTFLOW	
Operating Activities	
Sales	
Program Income – Membership Dues	\$325.16
Specialty Income	\$773.56
Total Sales	\$1,098.72
Purchases	
Accounting Fees	-\$2.00
BHCA Dues	-\$116.00
Purchases – Parts & Materials	-\$44.29
Show and Exhibitor Fees	-\$513.41
Specialty Prizes	-\$426.46
Uncategorized Expense	-\$25.00
Total Purchases	-\$1,127.16
Inventory	
Total Inventory	\$0.00
Payroll	
Total Payroll	\$0.00
Sales Taxes	
Total Sales Taxes	\$0.00
Other	
Total Other	\$0.00
Net Cash from Operating Activities	-\$28.44

Investing Activities	
Property, Plant, Equipment	
Total Property, Plant, Equipment	\$0.00
Other	
Total Other	\$0.00
Net Cash from Investing Activities	\$0.00

Financing Activities	
Loans and Lines of Credit	
Total Loans and Lines of Credit	\$0.00
Owners and Shareholders	
Total Owners and Shareholders	\$0.00
Other	
Total Other	\$0.00
Net Cash from Financing Activities	\$0.00

OVERVIEW

Starting Balance	
Checking Account	\$1,553.56
GMSPBHC Paypal	\$223.00
Total Starting Balance	\$1,776.56 As of 2019-01-01
Cash Inflow	\$1,098.72
Cash Outflow	\$1,127.16
Net Cash Change	-\$28.44
Ending Balance	
Checking Account	\$1,467.96

OVERVIEW

GMSPBHC Paypal

\$280.16

Total Ending Balance

\$1,748.12
As of 2019-11-15

Profit and Loss

Greater Minneapolis St. Paul Basset Hound Club

Date Range: Jan 01, 2019 to Nov 15, 2019



Jan 01, 2019
to Nov 15, 2019

ACCOUNTS

Income

Program Income – Membership Dues	\$325.16
Specialty Income	\$773.56
Total Income	\$1,098.72

Cost of Goods Sold

Purchases – Parts & Materials	\$44.29
Show and Exhibitor Fees	\$513.41
Specialty Prizes	\$426.46
Total Cost of Goods Sold	\$984.16

Gross Profit

As a percentage of Total Income

\$114.56
10.43%

Operating Expenses

Accounting Fees	\$2.00
BHCA Dues	\$116.00
Uncategorized Expense	\$25.00
Total Operating Expenses	\$143.00

Net Profit

As a percentage of Total Income

-\$28.44

-2.59%